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Part I
Overall policy-making, direction and coordination

Section 1
Overall policy-making, direction and coordination

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Part I
Overall policy-making, direction and coordination

Section 1
Overall policy-making, direction and coordination

Overview

1.1 Provision is made under subsection A below for the General Assembly, including travel for up to five representatives of Member States that are least developed countries to sessions of the Assembly, the requirements of the presidents of the Assembly and backstopping to be provided by the Department for General Assembly and Conference Management to the presidents of the Assembly. Provision is also made for the subsidiary organs of the Assembly whose terms of reference involve matters of general application to the activities of the Organization as a whole, namely, the Advisory Committee on Administrative and Budgetary Questions (including its secretariat), the Committee for Programme and Coordination, the Committee on Contributions, the Board of Auditors (including its secretariat) and United Nations participation in the costs of the secretariat of the United Nations Joint Staff Pension Fund (UNJSPF).

1.2 The requirements directly attributable to the Secretary-General are set out in subsection B.

1.3 In subsection C, provision is made for the overall executive direction and management of the Organization, namely the Executive Office of the Secretary-General, the offices of the Directors-General of the United Nations Offices at Geneva, Vienna and Nairobi and the United Nations Liaison Office at Addis Ababa. In line with the recommendations made by the Committee for Programme and Coordination at its forty-first session, executive direction and management is presented in a results-based budget format in which the objectives, expected accomplishments and indicators of achievement applicable to all offices under the subsection are consolidated into one logical framework.

1.4 A separate provision has been made under subsection D for the Office of the Ombudsman. The post of Ombudsman and the supporting legal officer were proposed by the Secretary-General, as part of the implementation of his reform process, in the proposed programme budget for the biennium 2002-2003, under section 27A, Office of the Under-Secretary-General for Management. The General Assembly, in its resolution 56/253 of 24 December 2001, decided to establish the position of Ombudsman under section 1 of the programme budget at the Assistant Secretary-General level, to be supported by a legal officer at the P-4 level. The logical framework, objectives, expected accomplishments and indicators of achievement of the Office of the Ombudsman are presented under subsection D.

Table 1.1 **Percentage distribution of resources by component**

Component	*Regular budget*	*Extrabudgetary*
A. Policy-making organs		
1. General Assembly	4.5	-
2. Advisory Committee on Administrative and Budgetary Questions (including its secretariat)	10.8	-
3. Committee on Contributions	0.8	-
4. Board of Auditors (including its secretariat)	9.6	50.1
5. United Nations Joint Staff Pension Board (including United Nations participation in the costs of the secretariat of UNJSPF)	12.5	27.6
6. Committee for Programme and Coordination	1.7	-
Subtotal A	**39.9**	**77.7**
B. The Secretary-General	3.7	-
C. Executive direction and management		-
1. Executive Office of the Secretary-General	40.1	19.8
2. Office of the Director-General, United Nations Office at Geneva	7.9	2.5
3. Office of the Director-General, United Nations Office at Vienna	3.3	-
4. Office of the Director-General, United Nations Office at Nairobi	1.0	-
5. United Nations Liaison Office at Addis Ababa	0.9	-
Subtotal C	**53.2**	-
D. Office of the Ombudsman	3.2	-
Total	**100.0**	**100.0**

1.5 The estimated increase for regular budget resources would be 6.7 per cent at 2002-2003 rates.

Table 1.2 **Resource requirements by component**

(Thousands of United States dollars)

Component	*2000-2001 expenditure*	*2002-2003 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2004-2005 estimate*
			Amount	*Percentage*			
A. Policy-making organs	18 096.8	20 492.1	1 213.5	5.9	21 705.6	1 108.0	22 813.6
B. Secretary-General	1 891.9	2 073.1	-	-	2 073.1	57.3	2 130.4
C. Executive direction and management	25 738.6	28 063.6	489.4	1.7	28 553.0	1 862.1	30 415.1
D. Office of the Ombudsman	-	-	1 713.3	-	1 713.3	115.5	1 828.8
Total	**45 727.3**	**50 628.8**	**3 416.2**	**6.7**	**54 045.0**	**3 142.9**	**57 187.9**
Extrabudgetary	13 091.7	14 868.5					18 086.1

Table 1.3 Post requirements

Category	Established regular budget posts		Temporary posts				Total	
			Regular budget		Extrabudgetary			
	2002-2003	2004-2005	2002-2003	2004-2005	2002-2003	2004-2005	2002-2003	2004-2005
Professional and above								
DSG	1	1	-	-	-	-	1	1
USG	2	2	-	-	-	-	2	2
ASG	2	2	-	-	-	-	2	2
D-2	7	8	-	-	1	1	8	9
D-1	10	11	-	-	-	-	10	11
P-5	15	16	-	-	1	1	16	17
P-4/3	23	28	-	-	-	-	23	28
P-2/1	3	2	-	-	-	-	3	2
Subtotal	**63**	**70**	**-**	**-**	**2**	**2**	**65**	**72**
General Service								
Principal level	10	12	-	-	-	-	10	12
Other level	64	65	-	-	2	5	66	70
Subtotal	**74**	**77**	**-**	**-**	**2**	**5**	**76**	**82**
Other categories								
Local level	2	2	-	-	-	-	2	2
Subtotal	**2**	**2**	**-**	**-**	**-**	**-**	**2**	**2**
Total	**139**	**149**	**-**	**-**	**4**	**7**	**143**	**156**

A. Policy-making organs

1.6 This subsection covers the General Assembly, the Advisory Committee on Administrative and Budgetary Questions, the Committee on Contributions, the Board of Auditors, UNJSPF (United Nations share) and the Committee for Programme and Coordination.

Table 1.4 **Resource requirements by component**

(Thousands of United States dollars)

Component	*2000-2001 expenditure*	*2002-2003 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2004-2005 estimate*
			Amount	*Percentage*			
1. General Assembly							
(a) Travel of representatives	1 710.2	1 649.6	163.2	9.8	1 812.8	80.7	1 893.5
(b) President of the General Assembly	698.7	535.9	11.9	2.2	547.8	24.4	572.2
(c) Backstopping of the President of the General Assembly	58.7	113.1	-	-	113.1	5.0	118.1
2. Advisory Committee on Administrative and Budgetary Questions	4 928.7	5 871.0	(14.9)	(0.2)	5 856.1	323.8	6 179.9
3. Committee on Contributions	381.5	458.0	-	-	458.0	20.4	478.4
4. Board of Auditors	4 654.5	5 126.5	125.2	2.4	5 251.7	264.4	5 516.1
5. United Nations Joint Staff Pension Board	4 807.5	5 834.5	928.1	15.9	6 762.6	349.1	7 111.7
6. Committee for Programme and Coordination	857.0	903.5	-	-	903.5	40.2	943.7
Total	**18 096.8**	**20 492.1**	**1 213.5**	**5.9**	**21 705.6**	**1 108.0**	**22 813.6**

Table 1.5 **Post requirements**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2002-2003	2004-2005	2002-2003	2004-2005	2002-2003	2004-2005	2002-2003	2004-2005
Professional and above								
D-2	1	1	-	-	-	-	1	1
D-1	1	1	-	-	-	-	1	1
P-5	3	3	-	-	-	-	3	3
P-4/3	3	3	-	-	-	-	3	3
Subtotal	**8**	**8**	**-**	**-**	**-**	**-**	**8**	**8**
General Service								
Principal level	1	1	-	-	-	-	1	1
Other level	8	8	-	-	1	1	9	9
Subtotal	**9**	**9**	**-**	**-**	**1**	**1**	**10**	**10**
Total	**17**	**17**	**-**	**-**	**1**	**1**	**18**	**18**

1. General Assembly

(a) Travel of representatives of Member States that are least developed countries

Resource requirements (before recosting): $1,812,800

1.7 In accordance with General Assembly resolutions 1798 (XVII) of 11 December 1962 and 41/213 of 19 December 1986, up to 5 representatives of each of the 49 Member States that are least developed countries are entitled to have travel but not subsistence paid by the Organization when attending a regular session of the General Assembly, and 1 representative or alternate representative is entitled to travel expenses to attend a special or emergency session of the Assembly.

Table 1.6 **Resource requirements by category**

Category	Resources (thousands of United States dollars)		Posts	
	2002-2003	2004-2005 (before recosting)	2002-2003	2004-2005
Regular budget				
Non-post	1 649.6	1 812.8	-	-
Total	**1 649.6**	**1 812.8**	**-**	**-**
Extrabudgetary	-	-	-	-

1.8 The provision of $1,812,800 relates to travel to the fifty-ninth and sixtieth sessions of the Assembly. As there is no resolution calling for either a special or an emergency session, no provisions have been made for that purpose. The increase reflects the attendance of representatives of Member States that are least developed to the fifty-seventh regular session of the General

Assembly, offset partly by the deletion of non-recurrent provisions related to the twenty-seventh special session of the Assembly.

(b) Presidents of the General Assembly

Resource requirements (before recosting): $547,800

1.9 The General Assembly, in its resolution 52/220 of 22 December 1997, approved the proposal of the Secretary-General to include a sum of $250,000 in the budget for each year of the biennium to supplement the level of support provided to the President of the General Assembly (A/52/303, para. 1B.10). In the same resolution, the Assembly also decided that the resources for the Office of the President of the General Assembly should be presented on an object-of-expenditure basis, starting with the biennium 1998-1999, and approved the proposal of the Secretary-General regarding the level of resources for the biennium 1998-1999. In its resolution 53/214 of 18 December 1998, the Assembly requested the Secretary-General to enhance the Office of the President by taking all steps necessary to ensure the full implementation of his proposal to supplement the support of the Office, and also decided that the President of the Assembly, consistent with the approved programme budget, should have full authority to use funds provided in the budget for the Office, including hospitality, travel and any other expenditures required to carry out official responsibilities.

1.10 In its resolution 54/249 of 23 December 1999, the General Assembly concurred with the observation of the Advisory Committee on Administrative and Budgetary Questions on the need to ensure that the Office of the President of the General Assembly was provided with adequate resources and decided that, in the interest of clarity and transparency, the resources proposed for support of the President of the Assembly should be presented separately from the estimates for the travel of representatives of least developed countries to sessions of the Assembly. In the same resolution, the Assembly further decided that the resources for the Office of the President should be allocated between the presidents of the sessions of the Assembly to which they related so as to ensure their equitable provision, taking into account the duration of the term of office of each president.

Table 1.7 **Resource requirements by category**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Non-post	535.9	547.8	-	-
Total	**535.9**	**547.8**	**-**	**-**
Extrabudgetary	-	-	-	-

1.11 The provision of $547,800 relates to resources to be allocated, in line with General Assembly resolution 54/249, for the exclusive use of and to be used at the discretion of the presidents of the General Assembly at its resumed fifty-eighth session ($183,000), at its fifty-ninth regular and resumed sessions ($273,500) and at its sixtieth regular session ($91,300). The funds will be made available to the presidents of the Assembly, in accordance with the provisions of resolution 53/214, for the accomplishment of official responsibilities.

(c) Backstopping of the President of the General Assembly by the Department for General Assembly and Conference Management

Resource requirements (before recosting): $113,100

1.12 Resources are made for general temporary assistance and overtime to cover additional direct support provided by the Department for General Assembly and Conference Management to the President of the General Assembly.

Table 1.8 **Resource requirements: General Assembly**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Non-post	113.1	113.1	-	-
Total	**113.1**	**113.1**	**-**	**-**
Extrabudgetary	-	-	-	-

2. Advisory Committee on Administrative and Budgetary Questions (including its secretariat)

Table 1.9 **Post requirements**

	Established regular budget posts		*Temporary posts*					
			Regular budget		*Extrabudgetary*		*Total*	
Category	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*
Professional and above								
D-2	1	1	-	-	-	-	1	1
D-1	-	-	-	-	-	-	-	-
P-5	3	3	-	-	-	-	3	3
P-4/3	2	2	-	-	-	-	2	2
Subtotal	**6**	**6**	**-**	**-**	**-**	**-**	**6**	**6**
General Service								
Principal level	1	1	-	-	-	-	1	1
Other level	4	4	-	-	-	-	4	4
Subtotal	**5**	**5**	**-**	**-**	**-**	**-**	**5**	**5**
Total	**11**	**11**	**-**	**-**	**-**	**-**	**11**	**11**

Resource requirements (before recosting): $5,856,100

1.13 The Advisory Committee on Administrative and Budgetary Questions, a subsidiary organ of the General Assembly, consists of 16 members appointed by the Assembly in their individual capacity. The functions and responsibilities of the Advisory Committee, as well as its composition, are governed by the provisions of Assembly resolution 14 (I) of 13 February 1946 and rules 155 to 157

of the rules of procedure of the Assembly. The budgetary resources under this heading cover the payment of the travel and subsistence expenses of the Chairman and members of the Committee for attendance at its sessions in accordance with the provisions of Assembly resolutions 1798 (XVII) of 11 December 1962, 32/198 of 22 December 1977, 41/176 of 5 December 1986, 42/414 and 42/225, section VI, of 21 December 1987 and 47/219 A, section XV, of 23 December 1992. The conditions of service and compensation of the Chairman of the Advisory Committee have been determined in accordance with resolutions 35/221 of 17 December 1980, 40/256 of 18 December 1985, 45/249 of 21 December 1990 and 55/238 of 23 December 2000, and include the Organization's related contribution to the UNJSPF pursuant to resolution 37/131 of 17 December 1982.

1.14 Included in the estimates is the secretariat of the Advisory Committee.

Table 1.10 **Resource requirements: Advisory Committee on Administrative and Budgetary Questions**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Post	2 462.6	2 462.6	11	11
Non-post	3 408.4	3 393.5	-	-
Total	**5 871.0**	**5 856.1**	**11**	**11**
Extrabudgetary	-	-	-	-

1.15 The amount of $5,856,100 provides for the travel and subsistence allowance of expert members of the Advisory Committee who are non-residents of New York for meetings held at Headquarters, as well as travel and subsistence for meetings held away from Headquarters ($2,885,900); the travel and subsistence allowance for substantive staff servicing meetings of the Advisory Committee away from Headquarters ($44,800); the non-staff compensation of the Chairman ($390,400); the salaries and common staff costs of the Advisory Committee's secretariat ($2,462,600); and other non-post costs, such as overtime, general operating expenses, supplies and materials and furniture and equipment ($72,400). The reduced amount reflects estimated airfare costs based on the current number of expert members who are non-residents of New York.

3. Committee on Contributions

Resource requirements (before recosting): $458,000

1.16 The Committee on Contributions is a subsidiary organ of the General Assembly consisting of 18 members appointed by the Assembly in their individual capacity. The responsibilities of the Committee, its nature and composition and the terms of appointment of its members are governed by the provisions of Assembly resolution 14 (I) and rules 158 to 160 of the rules of procedure of the Assembly. The Committee advises the Assembly on the apportionment of the expenses of the Organization among its Members, in accordance with Article 17, paragraph 2, of the Charter of the United Nations. It also advises the Assembly on the assessments to be fixed for new Members, on appeals by Members for a change of assessment, on action to be taken if Members default on their contributions and on any action to be taken with regard to the application of Article 19 of the Charter.

Table 1.11 **Resource requirements: Committee on Contributions**

Category	Resources (thousands of United States dollars)		Posts	
	2002-2003	2004-2005 (before recosting)	2002-2003	2004-2005
Regular budget				
Non-post	458.0	458.0	-	-
Total	**458.0**	**458.0**	-	-
Extrabudgetary	-	-	-	-

1.17 The amount of $458,000 covers the payment of travel and subsistence allowance of the members of the Committee in accordance with the provisions of Assembly resolutions 1798 (XVII) and 45/248 of 21 December 1990.

4. Board of Auditors (including its secretariat)

Table 1.12 **Post requirements**

Category	Established regular budget posts		Temporary posts				Total	
			Regular budget		Extrabudgetary			
	2002-2003	2004-2005	2002-2003	2004-2005	2002-2003	2004-2005	2002-2003	2004-2005
Professional and above								
D-1	1	1	-	-	-	-	1	1
P-4/3	1	1	-	-	-	-	1	1
Subtotal	**2**	**2**	-	-	-	-	**2**	**2**
General Service								
Other level	4	4	-	-	1	1	5	5
Subtotal	**4**	**4**	-	-	**1**	**1**	**5**	**5**
Total	**6**	**6**	-	-	**1**	**1**	**7**	**7**

Resource requirements (before recosting): $5,251,700

1.18 The Board of Auditors, which was established by the General Assembly in its resolution 74 (I) of 7 December 1946, consists of the Auditors-General (or officers holding the equivalent title) of three Member States appointed by the Assembly subject to the terms and conditions set out in regulations 7.1 to 7.3 of the Financial Regulations and Rules of the United Nations, as revised by the Assembly in its decision 57/573. The Board of Auditors audits the accounts of the United Nations, including all its trust funds and special accounts, and submits reports on those audits to the Assembly for its consideration. The main terms of reference of the Board are set out in regulations 7.4 to 7.12 and are elaborated upon further in the annex to the Financial Regulations. The Board of Auditors, in addition to expressing an opinion on the financial statements, is also required to make observations with respect to the efficiency of financial procedures, the accounting system, the internal financial controls and, in general, the administration and management of the United Nations.

1.19 Coordination with other audit activities in the United Nations system is ensured through the Panel of External Auditors, established by the General Assembly in its resolution 1438 (XIV) of 5 December 1959, consisting of the members of the Board of Auditors and the appointed external auditors of the specialized agencies and of the International Atomic Energy Agency.

1.20 The secretariat of the Board provides substantive, technical and administrative support to the Board, its Audit Operations Committee and the Panel of External Auditors and its Technical Group, including research and analysis of documentation relevant to their activities. In addition, the secretariat of the Board makes the necessary arrangements for the holding of two sessions of the Board, one session of the Panel and one session of the Technical Group each year; develops the working papers and prepares reports in respect of items on the agenda of the sessions; prepares summary records of the meetings of the Board, the Panel, its Technical Group and the Audit Operations Committee; and provides liaison between those organs and other United Nations bodies.

1.21 Based on past experience, the Board anticipates that during the biennium it will submit some 33 reports to the legislative bodies and others, as well as approximately 260 management letters.

Table 1.13 **Resource requirements: Board of Auditors**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Post	1 040.2	1 040.2	6	6
Non-post	4 086.3	4 211.5	-	-
Total	**5 126.5**	**5 251.7**	**6**	**6**
Extrabudgetary	8 256.8	9 062.6	1	1

1.22 The amount of $5,251,700 provides for the regular budget share of audit fees to be paid to the members of the Board; the costs associated with their attendance at meetings of the Board and of the Panel of External Auditors ($4,048,400); the continuation of six posts for the secretariat of the Board ($1,040,200); and related operational costs ($163,100). The increase under non-post resources is due to the additional workload of the Board of Auditors, as well as additional audits requested by the General Assembly, resulting in additional costs for which the members of the Board would be reimbursed.

1.23 Extrabudgetary resources relate to external audit fees paid directly from the respective budgets of other United Nations programmes and affiliated bodies and from ongoing peacekeeping missions as well as missions in liquidation, and direct charges to trust funds and technical cooperation projects.

5. United Nations Joint Staff Pension Board (including United Nations participation in the costs of the secretariat of the United Nations Joint Staff Pension Fund)

Resource requirements (before recosting): $6,762,600

1.24 The United Nations Joint Staff Pension Fund was established by the General Assembly in 1949 to provide retirement, death, disability and related benefits to the staff of the United Nations and such other organizations as might be admitted to membership. In accordance with the regulations and rules adopted by the Assembly, the Fund is administered by the United Nations Joint Staff Pension Board, a staff pension committee for each member organization and a secretariat of the Board and each such committee. The Board has established a Standing Committee with the power to act on its behalf when it is not in session. In accordance with the request made by the Assembly at its forty-sixth session that its subsidiary bodies adjust their work programmes to conform to the biennial work programme of the Fifth Committee, it is anticipated that a regular session of the Board would be held only once during the biennium (in 2004), and its Standing Committee would meet in New York in 2005. The Assembly exercises legislative authority on behalf of all participating organizations.

1.25 The expenses incurred by a staff pension committee in the administration of the regulations of a member organization are met by the general budget of that organization. Since the central secretariat of UNJSPF grew out of the secretariat of the United Nations Staff Pension Committee, however, it continued to handle pension administration for the United Nations by special arrangement with the United Nations Joint Staff Pension Board. For those services the United Nations reimburses the Fund in accordance with arrangements agreed upon by the two parties. The United Nations provides other services to the Fund, free of charge, such as staff payroll processing and training, personnel and procurement functions and other miscellaneous services as required.

Table 1.14 **Resource requirements: United Nations Joint Staff Pension Board**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Non-post	5 834.5	6 762.6	-	-
Total	**5 834.5**	**6 762.6**	**0**	**0**
Extrabudgetary	2 569.7	4 992.7	-	-

1.26 The amount of $6,762,600 represents the cost of travel of representatives of the United Nations to meetings of the United Nations Joint Staff Pension Board and its Standing Committee ($206,200) and the regular budget's share of the cost of the central secretariat of the Fund ($6,556,400). The total amount to be reimbursed by the United Nations, estimated at $11,304,500 (before recosting), is based on one third of the administrative budget of the Fund. Furthermore, in accordance with existing arrangements, an estimated 58 per cent of the costs to be borne by the United Nations will be covered by the regular budget, with the balance to be reimbursed by the funds and programmes.

1.27 The 2004-2005 estimates are based on the report of the Standing Committee to the General Assembly (A/56/289), as amended in line with the recommendations of the Advisory Committee on Administrative and Budgetary Questions (A/56/7/Add.1) and as approved by the Assembly in

its resolution 56/255 of 24 December 2001. The increased requirements reflect the share of the regular budget for maintenance in connection with the implementation of eight re-engineering projects outlined in the report of the Standing Committee ($568,300), as well as its share in the cost of rental of premises to be paid by the central secretariat of the Fund ($369,000), partly offset by a reduction of $9,200 under other costs.

1.28 The share of the funds and programmes towards the additional costs to be borne by the United Nations reflects a corresponding increase in extrabudgetary resources.

1.29 At the time the present report was prepared, the proposed budget of UNJSPF for the biennium 2004-2005 had not yet been finalized. The estimates will therefore be subject to further revision based on the administrative budget of the Fund for 2004-2005 and on action to be taken by the General Assembly at its fifty-eighth session on the basis of such recommendations as the Standing Committee may make in 2003 with respect to that budget. A statement of administrative and financial implications will be submitted to the Assembly at its fifty-eighth session should the Standing Committee's recommendations involve expenditures different from those estimated here.

6. Committee for Programme and Coordination

Resource requirements (before recosting): $903,500

1.30 In its decision 42/450 of 17 December 1987, the General Assembly decided that the Committee for Programme and Coordination should be composed of 34 States Members of the United Nations, elected for a three-year term on the basis of equitable geographical distribution. In paragraph 12 of its resolution 31/93 of 14 December 1976, the Assembly authorized the payment of travel expenses (economy class air fare) and subsistence allowance (at the standard rate established for Secretariat officials plus 15 per cent) to the members of the Committee as a special exception to the basic principles contained in paragraph 2 of resolution 1798 (XVII). This arrangement was approved for an experimental period beginning in 1978 and was to have been reviewed by the Assembly at its thirty-fourth session. It has been assumed that, for the purpose of these budget estimates, the duration of the Committee's sessions will remain six weeks in the off-budget year and four weeks in the budget year.

Table 1.15 **Resource requirements: Committee for Programme and Coordination**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Non-post	903.5	903.5	-	-
Total	**903.5**	**903.5**	**-**	**-**
Extrabudgetary	-	-	-	-

1.31 The amount of $903,500 reflects the continuation of the arrangements called for by the General Assembly in the resolutions mentioned above.

B. Secretary-General

1.32 In accordance with Article 97 of the Charter of the United Nations, the Secretary-General, who is appointed by the General Assembly upon the recommendation of the Security Council and who in turn appoints the staff, is the Chief Administrative Officer of the Organization. The Secretary-General also has an important political function by virtue of Article 99 of the Charter, as well as a role in all United Nations meetings and such other functions as are entrusted to him by other principal organs of the Organization, as provided for in Article 98.

Table 1.16 **Resource requirements by component**

	2000-2001 expenditure	*2002-2003 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2004-2005 estimate*
			Amount	*Percentage*			
	1 891.9	2 073.1	-	-	2 073.1	57.3	2 130.4
Total	**1 891.9**	**2 073.1**	-	-	**2 073.1**	**57.3**	**2 130.4**

Resource requirements (before recosting): $2,073,100

1.33 As the Chief Administrative Officer of the Organization, the Secretary-General is entrusted with a broad range of responsibilities under the Charter. Within the sphere of competence of the office, the Secretary-General takes action, on his/her own initiative, on a wide range of political, economic, social and humanitarian questions, reporting to and requesting guidance from the General Assembly and the Security Council as appropriate. The Secretary-General uses his/her best efforts to assist in settling disputes between States, and may bring to the attention of the Security Council any matter that may threaten the maintenance of international peace and security. He/she plays a key role in efforts to ensure the observance of human rights. The Secretary-General provides policy direction to the departments, offices and other organizational units of the Secretariat in the execution of their functions, as well as guidance and coordination to the programmes and other elements of the Organization. The Secretary-General also discharges functions entrusted to him/her by the other principal organs. In addition, as Chairman of the United Nations System Chief Executives Board for Coordination, the Secretary-General has a coordinating function in relation to the entire United Nations system of organizations.

Table 1.17 **Resource requirements**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Post	783.8	783.8	-	-
Non-post	1 289.3	1 289.3	-	-
Total	**2 073.1**	**2 073.1**	-	-
Extrabudgetary	-	-	-	-

1.34 The amount of $2,073,100 provides, at the maintenance level, for the salary and allowances of the Secretary-General ($783,800), travel requirements ($725,300), general operating expenses ($258,200), hospitality ($253,700) and furniture and equipment ($52,100).

C. Executive direction and management

1.35 The provision of $28,553,000 under executive direction and management covers the requirements of the Executive Office of the Secretary-General, the Office of the Director-General of the United Nations Office at Geneva, the Office of the Director-General of the United Nations Office at Vienna, the Office of the Director-General of the United Nations Office at Nairobi and the United Nations Liaison Office at Addis Ababa.

Table 1.18 **Percentage distribution of resources by component**

Component	*Regular budget*	*Extrabudgetary*
1. Executive Office of the Secretary-General	75.4	89.0
2. Office of the Director-General, United Nations Office at Geneva	14.8	11.0
3. Office of the Director-General, United Nations Office at Vienna	6.3	-
4. Office of the Director-General, United Nations Office at Nairobi	2.0	-
5. United Nations Liaison Office at Addis Ababa	1.5	-
Total	**100.0**	**100.0**

Table 1.19 **Resource requirements by component**

Component	*2000-2001 expenditure*	*2002-2003 appropriation*	*Resource growth*		*Total before recosting*	*Recosting*	*2004-2005 estimate*
			Amount	*Percentage*			
1. Executive Office of the Secretary-General	20 258.9	21 163.2	318.0	1.5	21 481.2	1 475.2	22 956.4
2. Office of the Director-General, United Nations Office at Geneva	3 535.7	4 284.6	1.5	-	4 286.1	221.2	4 507.3
3. Office of the Director-General, United Nations Office at Vienna	1 417.8	1 796.8	13.1	0.7	1 809.9	94.9	1 904.8
4. Office of the Director-General, United Nations Office at Nairobi	278.8	395.8	156.8	39.6	552.6	41.7	594.3
5. United Nations Liaison, Office at Addis Ababa	247.4	423.2	-	-	423.2	29.1	452.3
Total	**25 738.6**	**28 063.6**	**489.4**	**1.7**	**28 553.0**	**1 862.1**	**30 415.1**

Table 1.20 **Post requirements**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2002-2003	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*
Professional and above								
DSG	1	1	-	-	-	-	1	1
USG	2	2	-	-	-	-	2	2
ASG	2	1	-	-	-	-	2	1
D-2	6	6	-	-	1	1	7	7
D-1	9	10	-	-	-	-	9	10
P-5	12	12	-	-	1	1	13	13
P-4/3	20	22	-	-	-	-	20	22
P-2/1	3	2	-	-	-	-	3	2
Subtotal	**55**	**56**	**-**	**-**	**2**	**2**	**57**	**58**
General Service								
Principal level	9	11	-	-	-	-	9	11
Other level	56	54	-	-	1	4	57	58
Subtotal	**65**	**65**	**-**	**-**	**1**	**4**	**66**	**69**
Other categories								
Local level	2	2	-	-	-	-	2	2
Subtotal	**2**	**2**	**-**	**-**	**-**	**-**	**2**	**2**
Total	**122**	**123**	**-**	**-**	**3**	**6**	**125**	**129**

Resource requirements by organizational unit

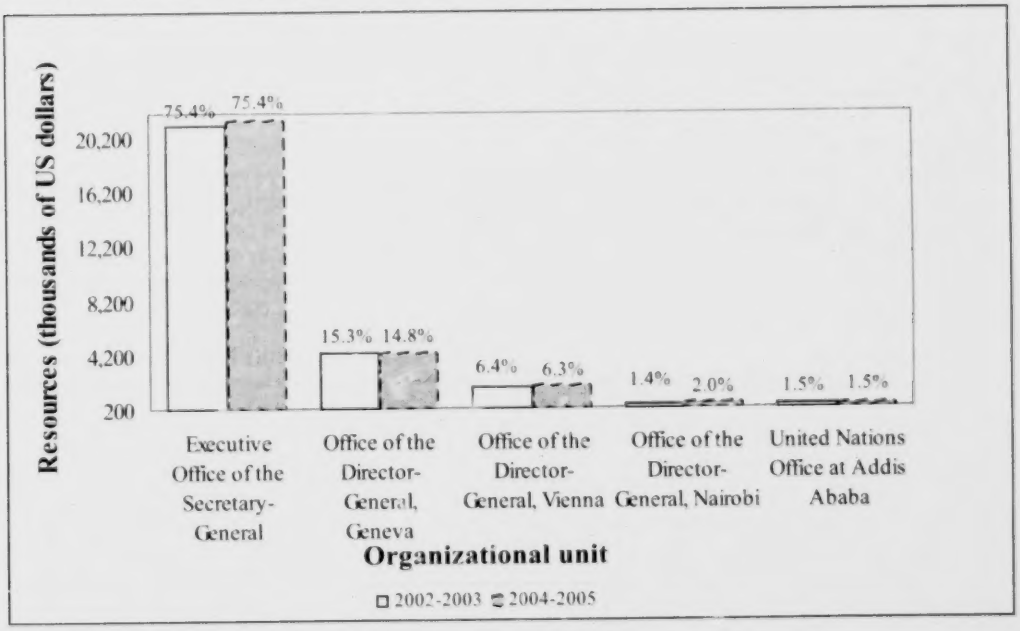


Table 1.21 **Objectives for the biennium, expected accomplishments and indicators of achievement**

Objective: To support the Secretary-General in his capacity as Chief Administrative Officer of the United Nations under Article 97 of the Charter by assisting in the establishment of general policy and in the exercise of executive direction in relation to the work of the Secretariat, the United Nations funds and programmes and other entities within the Organization; in supervising and coordinating the work of the Organization, pursuant to his/her decisions and to the relevant directives of the intergovernmental bodies concerned; in relations with the press and the public; in inter-agency coordination functions in relation to the United Nations system of organizations, regional organizations and non-governmental organizations; in relations with the principal organs of the Organization and host Governments and in contacts with Governments and delegations under Articles 98 and 99 of the Charter; and to act as a catalyst in the process of reform and in ensuring that the policies and directives of Member States are translated into action in an effective and efficient manner.

Expected accomplishments	*Indicators of achievement*
(a) Improved ability of the Secretary-General, the Security Council, the General Assembly, the Economic and Social Council and other intergovernmental bodies to make fully informed decisions on issues relating to their sphere of competence	(a) Positive feedback from the Secretary-General, the Security Council, the General Assembly, the Economic and Social Council and other intergovernmental bodies on advice, reports and proposals related to activities within their sphere of competence
(b) Identification of emerging issues that require attention by Member States	(b) Increase in the number of occasions whereby Member States address issues that have been brought to their attention
(c) Enhanced policy coherence in the management of the activities of the United Nations	(c) Increase in the number of activities carried out in collaboration with other entities
(d) Increased cooperation between the United Nations and host Governments, regional organizations, non-governmental organizations and civil society	(d) Increased participation in and support of the work of the United Nations
(e) Efficient management of United Nations offices, supported by staff and financial resources	(e) (i) Timely implementation of the Secretary-General's reform (ii) Strengthened United Nations presence in the countries where United Nations offices are located (iii) Efficient utilization of resources

1. Executive Office of the Secretary-General

Table 1.22 **Post requirements**

Category	Established regular budget posts		Temporary posts: Regular budget		Temporary posts: Extrabudgetary		Total	
	2002-2003	2004-2005	2002-2003	2004-2005	2002-2003	2004-2005	2002-2003	2004-2005
Professional and above								
DSG	1	1	-	-	-	-	1	1
USG	1	1	-	-	-	-	1	1
ASG	2	1	-	-	-	-	2	1
D-2	6	6	-	-	1	1	7	7
D-1	6	6	-	-	-	-	6	6
P-5	7	7	-	-	1	1	8	8
P-4/3	15	17	-	-	-	-	15	17
P-2/1	2	1	-	-	-	-	2	1
Subtotal	**40**	**40**	**-**	**-**	**2**	**2**	**42**	**42**
General Service								
Principal level	6	8	-	-	-	-	6	8
Other level	43	41	-	-	1	1	44	42
Subtotal	**49**	**49**	**-**	**-**	**-**	**-**	**50**	**50**
Total	**89**	**89**	**-**	**-**	**3**	**3**	**92**	**92**

Resource requirements (before recosting): $21,481,200

1.36 The Executive Office of the Secretary-General assists the Secretary-General in the establishment of general policy and in the executive direction, coordination and expeditious performance of the work of the Secretariat and of the programmes and other elements of the Organization, as well as in contacts with Governments, delegations, the press and the public. Included in the Office are resources for the post of the Deputy Secretary-General. The functions and responsibilities of the Deputy Secretary-General are defined in paragraph 1 of General Assembly resolution 52/12 B of 19 December 1997. The Executive Office is also responsible for strategic planning, political, economic and inter-agency affairs, protocol, liaison and representation, as well as for coordinating the activities of the Organization overall. Resources for the Office of External Relations are included in the budget proposal for the Executive Office. The functions of the Office of External Relations are carried out in accordance with the provisions of annex II to Assembly resolution 52/220 of 22 December 1997.

Table 1.23 **Resource requirements**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Post	17 992.3	18 180.2	89	89
Non-post	3 170.9	3 301.0	-	-
Total	**21 163.2**	**21 481.2**	**89**	**89**
Extrabudgetary	3 717.0	3 586.5	3	3

1.37 The amount of $18,180,200 reflects the cost of the posts indicated in table 1.23 above. The increased resources relate to the establishment of a new P-4 post for an additional speech-writer and a new P-3 post for the Administrative Unit in the Executive Office of the Secretary-General in view of the expanding workload for both activities; the reclassification of a protocol officer post from the P-2 to the P-3 level; and the reclassification of two General Service posts to the Principal level. These increases are partly offset by the outward redeployment of the post of Ombudsman, at the Assistant Secretary-General level, and the legal officer, at the P-4 level, to a distinct subsection within section 1.

1.38 Under non-post objects of expenditure, the resources relate to general temporary assistance and overtime, consultants, travel of staff, including travel of the Deputy Secretary-General, and other operational costs related to 89 staff, such as general operating expenses, supplies and materials and furniture and equipment. The increase of $130,100 in non-post objects of expenditure reflects a partial restoration of the across-the-board reduction of $473,800 applied just prior to adoption of the initial appropriation for the biennium 2002-2003.

2. Office of the Director-General, United Nations Office at Geneva

Table 1.24 **Post requirements**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2002-2003	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*
Professional and above								
USG	1	1	-	-	-	-	1	1
D-1	2	2	-	-	-	-	2	2
P-5	2	2	-	-	-	-	2	2
P-4/3	3	3	-	-	-	-	3	3
P-2/1	1	1	-	-	-	-	1	1
Subtotal	**9**	**9**	**-**	**-**	**-**	**-**	**9**	**9**
General Service								
Principal level	2	2	-	-	-	-	2	2
Other level	8	8	-	-	-	3	8	11
Subtotal	**10**	**10**	**-**	**-**	**-**	**3**	**10**	**13**
Total	**19**	**19**	**-**	**-**	**-**	**3**	**19**	**22**

Resource requirements (before recosting): $4,286,100

1.39 The Office of the Director-General of the United Nations Office at Geneva provides the Secretary-General with advice in the discharge of his/her responsibilities in relations with permanent missions and regional organizations; deals with the host-country authorities in matters relating to the relevant privileges and immunities of the staff of the United Nations system in Switzerland; maintains cooperation with the specialized agencies and programmes based in Switzerland and elsewhere in Europe, as well as with other intergovernmental and non-governmental organizations and established institutions; undertakes special political assignments and representation, as requested; and is responsible for the overall management of the United Nations Office at Geneva.

1.40 The Under-Secretary-General, Director-General of the United Nations Office at Geneva, carries out the functions of the Office as described in the Secretary-General's bulletin on the organization of the United Nations Office at Geneva (ST/SGB/2000/4). As the largest United Nations office in Europe, it is well-positioned to continue to actively promote the role of the Organization, through effective liaison and representation, with permanent missions, the host Government and other Governments, and to develop initiatives to strengthen relationships and to exchange information between Geneva-based institutions and established European-based intergovernmental bodies, non-governmental organizations and other institutions.

1.41 The core functions of the Office include maintaining liaison with permanent missions, academic institutions and non-governmental organizations in consultative status with the Economic and Social Council; carrying out responsibilities entrusted to the Director-General of the Conference on Disarmament; performing protocol and liaison functions with the host country and the Geneva Diplomatic Committee; cooperating with regional mechanisms; analysing subregional, regional, international security and political issues; assisting on legal matters and maintaining liaison with the host country on privileges and immunities and other questions affecting United Nations agreements; arranging consultations with respect to the United Nations programmes in Geneva;

maintaining liaison and cooperating with heads of specialized agencies; and representing the United Nations at meetings of the legislative bodies of the Geneva-based organizations and at the meetings of the Chief Executives Board. While maintaining the role of the United Nations Office at Geneva as a centre of international diplomacy, the Office of the Director-General is also leading the reform process in line with the priorities of the Secretary-General.

1.42 In the context of the reform of the Organization, the management and support functions will continue to guide improvements in the effectiveness and quality of services provided in the area of conference services, human resources, finance and information technology management. The implementation of information technology programmes will be pursued wherever feasible while, wherever possible and appropriate, both quantitative and qualitative performance measures will be developed.

1.43 In the area of inter-agency relations, plans to optimize resource use will continue through the promotion of further cooperation with Geneva-based specialized agencies, particularly in the area of common services. A similar approach will continue to be developed in the library, which together with the Information Service, constitute the Office's primary tool for promoting the aims, expertise and policies of the United Nations to the wide range of partners of the Organization and to the general public.

Table 1.25 **Resource requirements**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Post	4 069.6	4 069.6	19	19
Non-post	215.0	216.5	-	-
Total	**4 284.6**	**4 286.1**	**19**	**19**
Extrabudgetary	325.0	444.3	-	3

1.44 The amount of $4,069,600 provides for the continuation of 19 posts. Under non-post objects of expenditure, resources relate to general temporary assistance and overtime, travel of staff and other operational costs, such as general operating expenses, supplies and materials and furniture and equipment. The net additional requirement of $1,500 relates to the purchase of software licences.

3. Office of the Director-General, United Nations Office at Vienna

Table 1.26 **Post requirements**

Category	*Established regular budget posts*		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
	2002-2003	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*
Professional and above								
P-5	2	2	-	-	-	-	2	2
P-4/3	2	2	-	-	-	-	2	2
Subtotal	**4**	**4**	**-**	**-**	**-**	**-**	**4**	**4**
General Service								
Principal level	1	1	-	-	-	-	1	1
Other level	5	5	-	-	-	-	5	5
Subtotal	**6**	**6**	**-**	**-**	**-**	**-**	**6**	**6**
Total	**10**	**10**	**-**	**-**	**-**	**-**	**10**	**10**

Resource requirements (before recosting): $1,809,900

1.45 The functions of the Office of the Director-General are outlined in the Secretary-General's bulletin on the organization of the United Nations Office at Vienna (ST/SGB/1998/16). The coordination of the activities of the Office is entrusted to the Director-General, who is responsible for the Secretary-General's representation in Vienna, the executive direction and management of the United Nations Office at Vienna, including the Office for Outer Space Affairs and the United Nations Information Service, and the maintenance of liaison with the host Government, permanent missions, non-governmental organizations and United Nations entities in Vienna. The responsibilities of the Director-General are combined with those of the Executive Director of the Office on Drugs and Crime. The Office of the Executive Director is integrated with that of the Director-General and is supported by resources of the Office on Drugs and Crime. The core functions of the Office of the Director-General itself are as follows:

(a) To assist the Director-General in the executive direction and management of the United Nations Office at Vienna and in coordinating the activities of its units;

(b) To cooperate with the host Government and to provide protocol services to the United Nations offices in Vienna, including processing letters of credentials for the heads of permanent missions in Vienna and maintaining liaison with non-governmental organizations in consultative status with the Economic and Social Council;

(c) To provide legal services to the United Nations offices in Vienna;

(d) To arrange for representation of the United Nations at meetings and conferences held in Vienna;

(e) To coordinate with the United Nations Industrial Development Organization, the International Atomic Energy Agency (IAEA) and the Preparatory Commission of the Comprehensive Nuclear-Test-Ban Treaty Organization on common policy matters affecting the entities based in Vienna;

(f) To maintain liaison with the Executive Office of the Secretary-General and other Secretariat units at Headquarters.

1.46 During the biennium 2004-2005, the Office will support the work of the Director-General in his/her capacity as head of the United Nations Office at Vienna and as Executive Director of Vienna-based substantive programmes and will strengthen relations with the host Government, permanent missions, accredited non-governmental organizations, Vienna-based United Nations entities and other intergovernmental organizations.

Table 1.27 **Resource requirements**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Post	1 642.9	1 642.1	10	10
Non-post	153.9	167.8	-	-
Total	**1 796.8**	**1 809.9**	**10**	**10**
Extrabudgetary	-	-	-	-

1.47 The amount of $1,809,900 reflects the continuation of 10 posts ($1,642,100) and non-post objects of expenditure, such as general temporary assistance and overtime, travel of staff and other operational costs, including reimbursement of IAEA for printing services provided to the Office of the Director-General. The net increase of $13,900 relates to general operating expenses for the maintenance of computers.

4. Office of the Director-General, United Nations Office at Nairobi

Table 1.28 **Post requirements**

	Established regular budget posts		*Temporary posts*				*Total*	
			Regular budget		*Extrabudgetary*			
Category	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*
Professional and above								
D-1	-	1	-	-	-	-	-	1
P-5	1	1	-	-	-	-	1	1
Subtotal	**1**	**2**	**-**	**-**	**-**	**-**	**1**	**2**
Other categories								
Local level	1	1	-	-	-	-	1	1
Subtotal	**1**	**1**	**-**	**-**	**-**	**-**	**1**	**1**
Total	**2**	**3**	**-**	**-**	**-**	**-**	**2**	**3**

Resource requirements (before recosting): $552,600

1.48 In line with General Assembly resolution 52/220, in which the Assembly requested the Secretary-General to bring the financial arrangements of the United Nations Office at Nairobi into line with those of similar United Nations administrative offices, the gradual strengthening of the Office was proposed in the context of the proposed programme budgets for the bienniums 2000-2001 and 2002-2003 and approved by the Assembly. The Office of the Director-General in Nairobi was created with the establishment in 2000-2001 of a P-5 legal adviser post, the incumbent of which was also to perform protocol and liaison functions, supported by a Local level staff member. The administrative services in Nairobi were reinforced with additional resources, and under resolution 54/249, a full set of interpretation services was established in Nairobi.

1.49 The functions of the Office of the Director-General are outlined in the Secretary-General's bulletin on the organization of the United Nations Office at Nairobi (ST/SGB/2000/13). The Director-General is responsible for all activities of the Office and serves as the representative of the Secretary-General; performs representation and liaison functions with the host Government, permanent missions and intergovernmental and non-governmental organizations based in Nairobi; and provides executive direction and management of the Office, including the programmes of administration and conference services, other support and common services and the United Nations Information Centre in Nairobi. The responsibilities of the Director-General are combined with those of the Executive Director of the United Nations Environment Programme (UNEP). The functions of the Office are as follows:

(a) To assist the Director-General in all functions, including ad hoc responsibilities assigned by the Secretary-General;

(b) To cooperate with the host Government and to provide protocol services for the United Nations Office at Nairobi, including processing letters of credentials for the heads of permanent missions in Nairobi;

(c) To provide legal advisory services for the Office, UNEP and the United Nations Human Settlements Programme;

(d) To maintain liaison with the Executive Office of the Secretary-General and Headquarters-based Secretariat units.

Table 1.29 **Resource requirements**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Post	310.0	465.2	2	3
Non-post	85.8	87.4	-	-
Total	**395.8**	**552.6**	**2**	**3**
Extrabudgetary	-	-	-	-

1.50 The amount of $465,200 provides for the continuation of two posts (1 P-5 and 1 Local level) and the establishment of a new D-1 Chief of Office post in the Office of the Director-General at Nairobi to support the Director-General/Executive Director in the overall direction and

management of activities at the United Nations Office at Nairobi, including protocol, representation and liaison functions with various intergovernmental and non-governmental entities.

1.51 Under non-post resources, the provision of $87,400 relates to general temporary assistance and overtime; travel of the Director-General and his/her staff to attend official meetings at Headquarters and other duty stations and to represent the Secretary-General at special events, particularly those taking place in Africa; and other operational costs, such as general operating expenses, supplies and materials and furniture and equipment. The increase of $1,600 under non-post resources reflects equipment and related maintenance costs required because of the establishment of a new D-1 post.

5. United Nations Liaison Office at Addis Ababa

Table 1.30 **Post requirements**

	Established regular budget posts		*Temporary posts*					
			Regular budget		*Extrabudgetary*		*Total*	
Category	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*	*2002-2003*	*2004-2005*
Professional and above								
D-1	1	1	-	-	-	-	1	1
Subtotal	**1**	**1**	**-**	**-**	**-**	**-**	**1**	**1**
Other categories								
Local level	1	1	-	-	-	-	1	1
Subtotal	**1**	**1**	**-**	**-**	**-**	**-**	**1**	**1**
Total	**2**	**2**	**-**	**-**	**-**	**-**	**2**	**2**

Resource requirements (before recosting): $423,200

1.52 The Secretary-General, in his Agenda for Peace (A/47/277-S/24111), stressed that preventive diplomacy and peacemaking were the most cost-effective ways in which the United Nations could contribute to the maintenance of international peace and security and thus forestall the suffering and destruction that inevitably occurred when disputes degenerated into armed conflict.

1.53 In order to strengthen cooperation between the African Union (formerly the Organization of African Unity) and the United Nations in the areas of peace and development, the establishment of a liaison office at Addis Ababa was proposed for the biennium 1998-1999 (A/52/6/Rev.1; see also A/52/303 and Add.1). The resources were made available to the Office through the redeployment of one post at the D-1 level from the Department of Political Affairs and the conversion of one General Service post from that Department to a Local level post. The General Assembly, in section III, paragraph 23, of its resolution 52/220, decided that the status of the liaison office at Addis Ababa, as proposed in paragraph 2.50 of the proposed programme budget for the biennium 1998-1999, should be a United Nations office at Addis Ababa and that it should be transferred from section 2A, Political affairs, to section 1A, Overall policy-making, direction and coordination. Accordingly, the Office continues to be reflected under section 1.

1.54 The functions of the Office, as outlined in paragraph 2 of annex II to resolution 52/220, are as follows:

(a) To facilitate the exchange of information and the coordination of initiatives and efforts in the areas of preventive diplomacy and peacemaking, as well as in the democratization process in Africa, following closely the deliberations of the Mechanism for Conflict Prevention, Management and Resolution of the African Union and advising Headquarters of political initiatives of concern to the United Nations discussed by the Mechanism; carrying out liaison with the African Union Division for Conflict Resolution and the Department of Political Affairs at large, with a view to enhancing cooperation on specific political issues of priority concern to the United Nations and the African Union; and supporting the activities of the joint United Nations/African Union special representatives;

(b) To coordinate the implementation of the programmes of cooperation between the United Nations system and the African Union agreed to at the annual meetings of the two secretariats;

(c) To perform such representational functions as may be required and necessary at relevant meetings of the African Union held at Addis Ababa.

1.55 The Security Council, in its resolution 1197 (1998) of 18 September 1998, endorsed the establishment of a United Nations Preventive Action Liaison Office in the Organization of African Unity (OAU) and urged the Secretary-General to consider ways of making that office more effective and also the possibility of appointing liaison officers to peacekeeping operations of OAU and of subregional organizations in Africa that were authorized by the Council. In its resolution 53/91 of 7 December 1998, the General Assembly welcomed the decision of the Secretary-General to establish a liaison office with OAU in Addis Ababa.

1.56 During the biennium 2004-2005, the Office will continue to coordinate and harmonize the political policies and activities of concern to the United Nations and the African Union, in particular the latter's Mechanism for Conflict Prevention, Management and Resolution; to support activities of the Secretary-General's special envoys and special representatives in their work with the African Union; to represent the Secretariat; and to apprise the African Union of action taken by the United Nations to address the humanitarian aspects of crises in Africa.

Table 1.31 **Resource requirements**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Post	368.1	368.1	2	2
Non-post	55.1	55.1	-	-
Total	**423.2**	**423.2**	**2**	**2**
Extrabudgetary	-	-	-	-

1.57 The amount of $423,200 reflects the continuation of provisions for two posts estimated at $368,100 (1 D-1 and 1 Local level) and the related costs for travel, general operating expenses and general temporary assistance.

D. Office of the Ombudsman

Table 1.32 **Resource requirements by component**

	2000-2001 expenditure	2002-2003 appropriation	Resource growth		Total before recosting	Recosting	2004-2005 estimate
			Amount	Percentage			
	-	-	1 713.3	-	1 713.3	115.5	1 828.8
Total	**-**	**-**	**1 713.3**	**-**	**1 713.3**	**115.5**	**1 828.8**

Table 1.33 **Post requirements**

	Established regular budget posts		Temporary posts				Total	
			Regular budget		Extrabudgetary			
Category	2002-2003	2004-2005	2002-2003	2004-2005	2002-2003	2004-2005	2002-2003	2004-2005
Professional and above								
ASG	-	1	-	-	-	-	-	1
D-2	-	1	-	-	-	-	-	1
P-5	-	1	-	-	-	-	-	1
P-4/3	-	3	-	-	-	-	-	3
Subtotal	**-**	**6**	**-**	**-**	**-**	**-**	**-**	**6**
General Service								
Other level	-	3	-	-	-	-	-	3
Subtotal	**-**	**3**	**-**	**-**	**-**	**-**	**-**	**3**
Total	**-**	**9**	**-**	**-**	**-**	**-**	**-**	**9**

Resource requirements (before recosting): $1,713,300

1.58 The General Assembly, in its resolution 55/258 of 14 June 2001, welcomed the proposal of the Secretary-General to establish a function of ombudsman. In its resolution 56/253, the Assembly decided to establish the position of the Ombudsman at the Assistant Secretary-General level in the Office of the Secretary-General, to be supported by a legal officer at the P-4 level, and requested the Secretary-General to submit a report on the adequate level of the post in the future. The terms of reference of the Ombudsman, as submitted to the Assembly during its resumed fifty-sixth session, are contained in annex III to the report of the Secretary-General on administration of justice in the Secretariat (A/56/800).

Table 1.34 **Objectives for the biennium, expected accomplishments, indicators of achievement and performance measures**

Objective: To encourage an organizational value and a preventive institutional approach to conflict management and conflict resolution by providing independent and confidential assistance to all staff with employment-related problems.

Expected accomplishments	*Indicators of achievement*
More constructive approach to resolution of conflicts	Reduction in the number of instances of recourse to the formal grievance process

1.59 During the biennium 2004-2005, the Ombudsman will put in place the Office, with supporting resources, for easy access throughout the system for all staff in all locations, through mail, phone, e-mail and personal visits; ensure permanent liaison with all other sources of related assistance in the system; devise ways of ensuring full confidentiality to all contacts and in all interactions with staff; undertake the assessment of the Joint Appeals Board and the United Nations Administrative Tribunal recommendations so as to establish a baseline for the Ombudsman's interventions; strengthen the dissemination of relevant policy statements and standards of conduct; and provide input for and, when appropriate, participate in induction and training programmes for new and existing staff at all levels. In cooperation with the Office of Human Resources Management and other relevant departments and offices, the Ombudsman will determine conflict management skills, abilities or knowledge required for staff to be incorporated into job descriptions and performance assessments; and incorporate conflict prevention, conflict resolution and conflict management mechanisms into the action plans of each department, as appropriate. The Office of the Ombudsman will develop a matrix for monitoring situations in connection with various types of conflict and complaint and develop profiles, taking into account the need to preserve full confidentiality regarding all cases; identify systemic problems on an ongoing basis; develop a comprehensive set of monitoring procedures; participate in the development of an inventory of available sources of related assistance in the system; regularly undertake 360-degree assessments of performance to ensure the functionality of the system in place; and disseminate to all staff the principles and scope of the Office by establishing a web site in all official languages and by producing advocacy material explaining the purview of the Office. In coordination with the Department of Peacekeeping Operations, it will identify possibilities of expanding the network to field missions.

Table 1.35 **Resource requirements**

	Resources (thousands of United States dollars)		*Posts*	
Category	*2002-2003*	*2004-2005 (before recosting)*	*2002-2003*	*2004-2005*
Regular budget				
Post	-	1 540.4	0	9
Non-post	-	172.9	0	0
Total	**-**	**1 713.3**	**0**	**9**
Extrabudgetary	-	-	-	-

1.60 At the time of the adoption of General Assembly resolution 56/253, the Ombudsman was placed under the Executive Office of the Secretary-General. Given the wish of the Assembly that the Ombudsman be placed in the Office of the Secretary-General and the independent and distinct functions entrusted to the Ombudsman in the administration of justice, a separate Office of the Ombudsman, reporting directly to the Secretary-General, is hereby reflected separately in the proposed programme budget for the biennium 2004-2005.

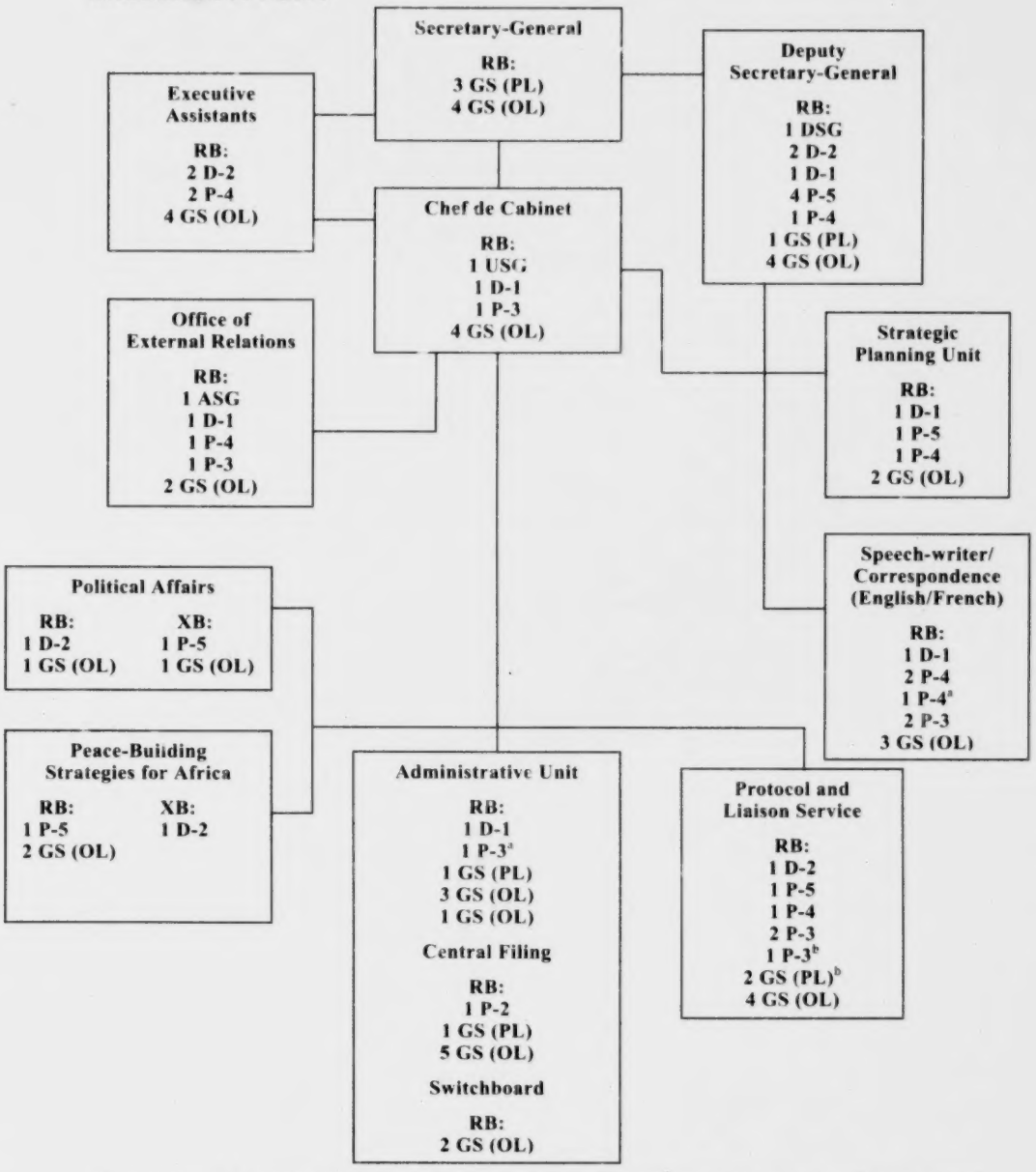
1.61 The amount of $1,540,400 reflects the inward redeployment of the post of Ombudsman at the Assistant Secretary-General level and the P-4 legal officer post from the Executive Office of the Secretary-General to the Office of the Ombudsman. Given the wide range and scope of the responsibilities of the Office and in view of the significant number of staff at Headquarters who have already sought the services of the Ombudsman since the Office became operational in 2002, as well as the expectation that services will be sought by staff in all other duty stations, the establishment of the following seven additional posts is required to bring the capacity of the Office into line with the demands being placed on it: a Director of the Office at the D-2 level, a senior ombudsman at the P-5 level, a special assistant to the Ombudsman at the P-4 level, an information advocacy and outreach officer at the P-3 level and three General Service (Other level) support staff.

1.62 Under non-post objects of expenditure, the provisions relate to the travel of the Ombudsman and his/her staff; general operating expenses for communications, maintenance of office automation and other equipment for the staff of the Office; supplies and materials; and the acquisition of office automation equipment.

Table 1.36 **Summary of follow-up action taken to implement relevant recommendations of the General Assembly**

Brief description of the recommendation	*Action taken to implement the recommendation*
General Assembly	
The Assembly requested the Secretary-General to bring the financial arrangements of the United Nations Office at Nairobi into line with those of similar United Nations administrative offices (resolution 52/220, sect. III, para. 101).	In line with the resolution, the gradual strengthening of the Office was proposed under sections 1 and 27G, Administration, Nairobi, in the programme budget for 2000-2001. In the context of the programme budget for 2004-2005, the continuation of the strengthening of the Office is foreseen under this section by the establishment of a Chief of Office post in the Office of the Director-General.

Executive Office of the Secretary-General
Organizational structure and post distribution for the biennium 2004-2005

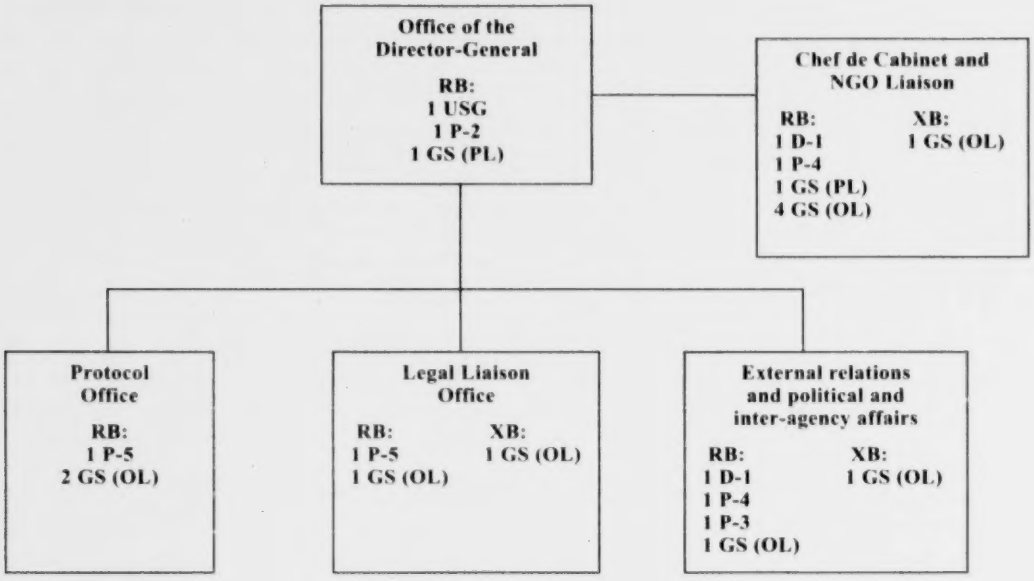


Abbreviations: RB, regular budget; GS, General Service; PL, Principal level; OL, Other level; DSG, Deputy Secretary-General; USG, Under-Secretary-General; XB, extrabudgetary.

[a] New posts.

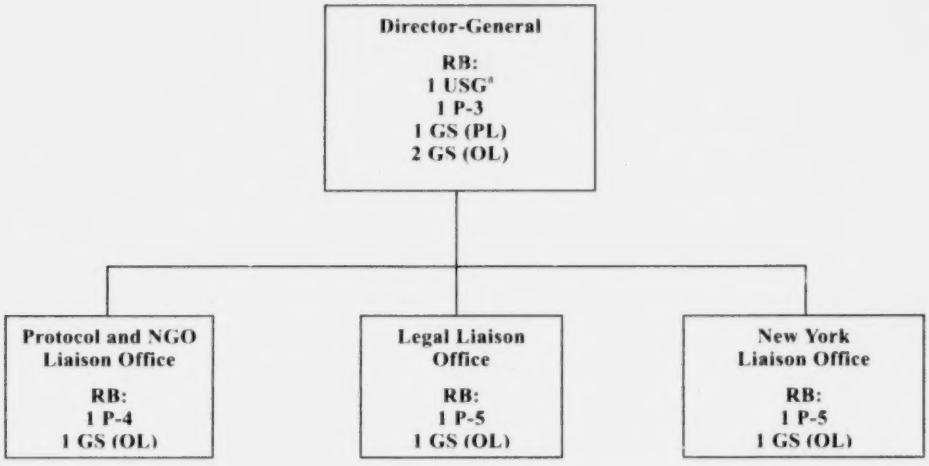
[b] Reclassification.

Office of the Director-General, United Nations Office at Geneva Organizational structure and post distribution for the biennium 2004-2005



Abbreviations: RB, regular budget; USG, Under-Secretary-General; NGO, non-governmental organization; GS, General Service; PL, Principal level; OL, Other level; XB, extrabudgetary.

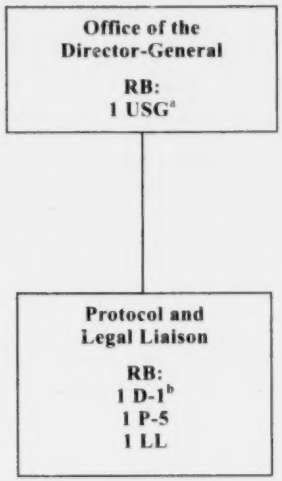
Office of the Director-General, United Nations Office at Vienna
Organizational structure and post distribution for the biennium 2004-2005



Abbreviations: RB, regular budget; USG, Under-Secretary-General; GS, General Service; PL, Principal level; OL, Other level; NGO, non-governmental organization.

[a] The Under-Secretary-General post is funded under section 17, International drug control.

United Nations Office at Nairobi
Organizational structure and post distribution for the biennium 2004-2005

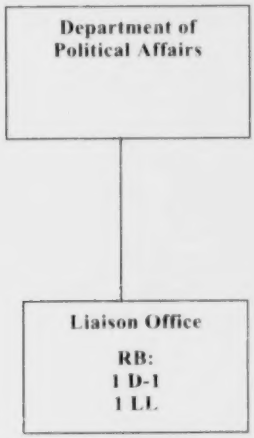


Abbreviations: RB, regular budget; USG, Under-Secretary-General; LL, Local level.

[a] The Under-Secretary-General post is funded under section 14, Environment.

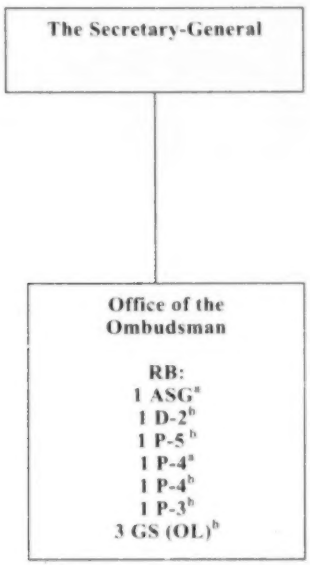
[b] New post.

United Nations Liaison Office at Addis Ababa
Organizational structure and post distribution for the biennium 2004-2005



Abbreviations: RB, regular budget; LL, Local level.

Office of the Ombudsman
Organizational structure and post distribution for the biennium 2004-2005



Abbreviations: RB, regular budget; ASG, Assistant Secretary-General; GS, General Service; OL, Other level.

[a] Redeployed from the Executive Office of the Secretary-General.

[b] New post.